



EASC Workshop Registration Form

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DEALING WITH EMPLOYEE PERFORMANCE ISSUES

Dates: February 28, 2017 and September 3, 2017

Fee: EASC members - \$195.00 per person • Non-members - \$235.00 per person

Target Audience: *HR professionals, managers, and supervisors.*

CLASS OVERVIEW: Traditionally, the supervisor has taken full responsibility for trying to *make* employees change problem behaviors through the use of fear or threats of punishments. Often the results have been “hard feelings” toward the supervisor and a desire to get even. In this workshop the supervisor will work from a facilitative position that allows and helps the employee accept responsibility for the problem behavior and its resolution. The process is “adult-to-adult” and the results build both self-discipline and self-esteem. Moreover, the relationship between the supervisor and employee is strengthened.

The workshop will include: The Impact of Expectations Attitude; Guidelines For Discussion of Problem Behavior; Use of Assertive Communication Skills; and Follow-Up Techniques

After completing, fax to: 803.783.3216

COMPANY: _____

MAILING ADDRESS: _____ CITY, STATE, ZIP: _____

PHONE: _____ E-mail: _____

NAME _____ NAME _____

PAYMENT INFORMATION OUR FEDERAL ID: 57-0845061

CK. ENCLOSED: \$ _____ BILL COMPANY: _____ PO # _____ CHARGE: VISA _____ MC _____

CARD# _____ - _____ - _____ - _____ Ex.Date: ____ / ____

V CODE _____ Print Name: _____

This course is available as an in-house program conducted on your site. An in-house program gives you the ability to customize and combine any of our courses to fit your needs. The end result is training that is strictly tailored to meet your requirements.