



EASC Workshop Registration Form

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DELEGATING FOR RESULTS

Dates: April 27, 2017 and October 18, 2017

Fee: EASC members - \$195.00 per person • Non-members - \$235.00 per person

Target Audience: *Managers and Supervisors*

CLASS OVERVIEW: The best managed organizations consider the art of delegation one of the keys for effective management; however, most of us are reluctant to “let go”. We know we should, many times we think we do, but find that we get mixed results from our attempts to delegate work appropriately to individuals and groups. This workshop will focus on how to overcome some of the “psychological” barriers to delegation as well as step-by-step guidelines for effective delegation. Content areas will include: Psychological Barriers to Delegation; Developing Performance Agreements with Employees; Delegating Specific Jobs to Individuals and Teams; and Sharing the Vision, the Responsibility, and the Glory.

After completing, fax to: 803.783.3216

COMPANY: _____

MAILING ADDRESS: _____ CITY, STATE, ZIP: _____

PHONE: _____ E-mail: _____

NAME _____ NAME _____

PAYMENT INFORMATION OUR FEDERAL ID: 57-0845061

CK. ENCLOSED: \$ _____ BILL COMPANY: _____ PO # _____ CHARGE: VISA _____ MC _____

CARD# _____ - _____ - _____ - _____ Ex.Date: ____ / ____

V CODE _____ Print Name: _____

This course is available as an in-house program conducted on your site. An in-house program gives you the ability to customize and combine any of our courses to fit your needs. The end result is training that is strictly tailored to meet your requirements.