



**Employers Association of South Carolina**

**EASC Workshop Registration Form**

**Mail:** 104 Corporate Blvd., Suite 408 W. Columbia SC 29169 • **Phone:** 803.783.0368 • **Fax:** 803.783.3216  
•**E-mail:** info@eascinc.com

**JOB DESCRIPTIONS**

**Dates:** February 21, 2017 and August 2, 2017

**Fee:** EASC members - \$195.00 per person • Non-members - \$235.00 per person

**Target Audience:** *HR professionals and other managers involved in the company pay and performance management process. One in a series of four classes in the Performance Management Process.*

**CLASS OVERVIEW:** Before a wage and salary program can be implemented, accurate job descriptions are essential. This workshop covers the process of job analysis and development of job descriptions, including ADA considerations and company strategic relevance.

**After completing, fax to: 803.783.3216**

COMPANY: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ CITY, STATE, ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ E-mail: \_\_\_\_\_

NAME \_\_\_\_\_ NAME \_\_\_\_\_

**PAYMENT INFORMATION** OUR FEDERAL ID: 57-0845061

CK. ENCLOSED: \$ \_\_\_\_ BILL COMPANY: \_\_\_\_ PO # \_\_\_\_\_ CHARGE: VISA \_\_\_\_\_ MC \_\_\_\_\_

CARD# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Ex.Date: \_\_\_\_ / \_\_\_\_

V CODE \_\_\_\_\_ Print Name: \_\_\_\_\_

This course is available as an in-house program conducted on your site. An in-house program gives you the ability to customize and combine any of our courses to fit your needs. The end result is training that is strictly tailored to meet your requirements.